

Call for Application to conduct basic security assessment of selected civil society organisations

Terms of Reference

Civil Rights Defenders is conducting basic security assessments of 40–50 civil society organisations, grassroots groups, and media organisations based in five countries in the East & Horn of Africa region. The countries are Ethiopia, Kenya, Somalia, South Sudan, and Uganda. In each of these countries, at least eight civil society organisations, groups, and media houses will be assessed based on the tool Civil Rights Defenders has developed for the purpose. The result then will be analysed at country and regional levels.

Civil Rights Defenders is recruiting assessors/consultants to conduct this work.

1. BACKGROUND

The Consortium for Human Rights and Media in Africa (CHARM-Africa) is a syndicate of six human rights and media organisations and is funded by the [Swedish International Development Cooperation Agency \(Sida\)](#). The Consortium members are CIVICUS, Civil Rights Defenders, DefendDefenders, Fojo Media Institute, Innovation for Change, and Wits Journalism.

One of the activities [Civil Rights Defenders](#) is implementing under CHARM-Africa is conducting a basic security assessment of selected local grassroots groups and organisations working in the areas of human rights in the East and Horn of Africa region.

[Civil Rights Defenders](#) is an international human rights organisation based in Stockholm, Sweden that partners with and supports human rights defenders (HRDs) globally. We have extensive experience in supporting HRDs most at risk in several of the world's most repressive countries and regions. Civil Rights Defenders, working through flexible,

context sensitive and, when needed, rapid interventions, operates to support local actors who are at the core of defending and promoting human rights.

Civil Rights Defenders works in the Africa region with the same mission of partnering with local HRDs to contribute towards better respect and protection of human rights. Civil Rights Defenders collaborates closely with its partners to strengthen locally relevant skills, knowledge, and resource mobilisation that expand their continued presence and the impact of work. Civil Rights Defenders is currently collaborating with several local partners in designing and implementing different projects aimed at increasing the safety and security of HRDs and CSOs.

2. OBJECTIVE OF THIS WORK

The objective of this work is to conduct basic security assessments of 8–10 organisations in each of the target countries and analyse the results using the template provided by Civil Rights Defenders.

The project aims at assessing a total of 40–50 organisations and groups in Ethiopia, Kenya, Somalia, South Sudan, and Uganda. At least eight civil society organisations, groups, and media houses will be assessed in each of these countries based on the tool Civil Rights Defenders has developed for the purpose. The result then will be analysed at country and regional levels.

Civil Rights Defenders is looking for one or two assessors/consultants per country who can execute the assessments based on tasks and conditions outlined below.

3. SCOPE OF WORK AND EXPECTED DELIVERABLES

The assessor/consultant will be contracted to conduct the assessment of 8–10 organisations in the country of her/his residence and produce an internal report to Civil Rights Defenders. The scope of this assignment includes:

- A. Selecting 8–10 local civil society organisations, groups, and media houses for the assessment.
- B. The organisations and groups selected for the assessment should represent as diverse thematic and geographic areas as possible, including media and those working on marginalised minorities.

- C. The organisations and groups should be selected from fairly different parts of the country. At least half of them should be based outside the capital and big cities.
- D. The assessor/consultant should discuss with Civil Rights Defenders before approving the list of organisations to start preparations for the assessment.
- E. Securing the consent of organisations and groups to be part of the assessment (use the consent forms).
- F. Conducting the assessment using the tool developed for this purpose.
- G. The assessor/consultant takes full responsibility in registering the information she/he gathers from the organisations and groups correctly. This includes asking the right questions and employing the assessor/consultant's own knowledge and contacts to verify the information.
- H. The assessor/consultant is expected to attend orientation meetings, follow instructions strictly when filling the assessment template, observe contractual conditions, and submit deliverables in time.
- I. Due to the corona pandemic, the assessments are expected to be done online. However, the assessor/consultant is responsible to decide how to meet representatives of the organisations and groups selected for the assessment. The assessor/consultant shall respect guidelines set by local authorities to combat the coronavirus and consult the people she/he meets for the purpose of this assessment.

4. DURATION OF THE WORK

The entire assignment of assessing 8-10 organisations and groups should be completed within four weeks after the start of the assignment.

5. REQUIRED EXPERTISE AND QUALIFICATIONS

A. Educational Background

- The assessor/consultant should have at least a college/university diploma or degree in any field.

B. Experience

- The assessor/consultant should have a first-hand experience of civil society or community-based organisations, or media or grassroots movements within the country;

- experience in working with security and/or protection issues considered a strong component;
- a good understanding of the local civil society context is mandatory;
- working experience in or with human rights organisations is a plus.

C. Ethics

- An understanding and strict adherence to all human rights principles provided in international instruments and jurisprudence are mandatory.

6. FEE AND PAYMENT SCHEDULE

- A. Civil Rights Defenders will pay a total of \$2,240 (two thousand two hundred forty USD) to conduct 8–10 assessments in a country.
- B. The consultant will receive 30 percent of the total payment upon signing the contract; and the remaining amount (70 percent of the total payment) upon the completion of all deliverables as approved by Civil Rights Defenders.

7. CRITERIA FOR SELECTION

A person will be considered for the selection in either one of the ways below:

- A. Expression of interest (application) submitted via email with supporting documents, or
- B. a recommendation or reference from a locally recognised human rights organisation.

Civil Rights Defenders reserves the right to inquire further to verify applications and recommendations or reject them.

8. APPLICATION FOR THIS CONSULTANCY SHOULD INCLUDE:

- A. The applicant's profile (max. 1 A4 page) focusing on what makes the applicant the right person for the work
- B. CV and Relevant experience
- C. Applications should be sent to Africa@crd.org before 16 September 2020, at 00.00GMT. Please state "Security Assessment Assignment" in the subject line.

Welcome with your application!